

DRAFT

**MINUTES FROM THE MEETING OF THE  
BOARD OF DIRECTORS OF  
CLARK PREPARATORY ACADEMY  
HELD ON JUNE 21, 2016**

Directors attending: Rodney Hale, Robert McIntosh, Nicole Barnes, Kelly Goettsche, Fred Shuemake, and Deborah Dorsey.

Guests: Jason McMillin, Hydia Green, Tammie Osler, Charles Hall, Jeff Waechter, Karen Wachter, John Stack, Jason Moore, Josh Gossett, Robert Parina, Michael Woods, and Arthur L. Clements III, Esq.

Mr. Hale called the Meeting to order at 6:12 p.m. and following introductions noted that Bob Parina would be making a presentation about his company, which provides search engine optimization and other website and marketing services. He serves as a Board member for one of the ICAN schools in Cleveland. Mr. Stack stated that he would send Mr. Parina an RFP and, in response to a question from Mr. McIntosh, Mr. Parina stated that his company currently did not provide any services to schools, but that his company has a lot of experience with children. In response to a question from Ms. Barnes, Mr. Parina distributed some materials.

Mr. Hale thanked Mr. Parina for his presentation and then asked for a motion concerning the Agenda. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-50 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on June 21, 2016, subject to any amendment by the Board of Directors during said meeting.**

There was no public comment. Mr. Hale asked for a motion concerning the minutes from May 17. Thereafter, upon a motion duly made by Ms. Dorsey and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-51 RESOLVED, that the Board of Directors approves the minutes from the May 17, 2016 meeting as presented.**

Mr. Clements presented the Legal Update and told the Board about the changes being implemented related to House Bill 2.

Mr. Gossett presented the Sponsor's Report. Mr. Gossett reported on the status of compliance and told the Board that the School was up-to-date. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-52 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.**

Mr. McMillin presented the Financial Report and told the Board that the School had between \$50,000 and \$60,000 and was current with all of its third party vendors except for Cambridge. Mr. McMillin mentioned that the School had received its Title Fund allocation recently and had submitted some Project Cash Requests, but that the allocation had come so late during the School year, that the School would be forced to carryover most of its Title Funds. He does not yet know who the Auditor will be for the School's first year of operations. Mr. McIntosh commented favorably on the School's financial position. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

**16-53 RESOLVED, that the Board of Directors accepts the Financial Report as presented.**

Mr. Stack presented the Management Company Report and introduced Mike Woods, who will oversee K-8 operations for Cambridge in Ohio. He has a strong school background. Initially, Mr. Woods will be examining how Cambridge does leadership training for elementary school leaders. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

**16-54 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.**

Ms. Green presented the State of the School Report and commented on the strong academic growth she had seen during the School's first year of operation. The School had seven incidents involving harassment, intimidation, and bullying and the School was compliant with the various nutrition laws. In response to a question from Mr. Shuemaker about how students are penalized who engage in harassment, intimidation or bullying, Ms. Green responded that the School follows a Code of Conduct and noted that most of the seven incidents involved the same offenders. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolutions:

**16-55 RESOLVED, that the Board of Directors accepts the State of School Report, including a verified report on acts of Harassment, Intimidation and Bullying as presented.**

**16-56 RESOLVED, that the Board of Directors accepts the School's report on compliance with School Nutrition laws as presented.**

The Board reviewed the Parent Student Handbook and Mr. Stack noted that it was the same as last year except for new dates for the upcoming school year.

Thereafter, upon a motion duly made by Ms. Dorsey and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-57 RESOLVED, that the Board of Directors approves the Parent/Student Handbook as presented, subject to further modifications by counsel as authorized by the Principal and the Board President.**

The Board discussed the proposed vendor contracts. Mr. Stack asked that the contract for Preferred Meals and Wall2Wall be approved pending legal review. Wall2Wall is already providing services to the Cliff Park and Marshall High Schools in the amount of \$1,500 and \$1,600 per month respectively. The proposed charge for Clark Preparatory would be \$500 per month. In response to a question from Ms. Goettsche about why Preferred Meals had not yet issued its contract, Mr. Stack stated that the company does contracts at the same time each year and had not issued the contracts for the coming school year. They will arrive later in June or in July when the Board does not meet. In response to a question about Preferred Meals and their charges, Mr. Stack told the Board that the proposal would be less than the reimbursement rate from the federal government.

There followed a discussion about any equipment necessary for the food program and Mr. Stack stated that Preferred Meals brings its own equipment to the site to keep meals warm. In response to a question from Ms. Barnes about why Clark was switching food vendors, Mr. Stack responded that Preferred Meals provides better food and does a better job with the compliance requirements needed to operate a federally subsidized school lunch program. In response to a question from Mr. McIntosh about when food would first be distributed, Ms. Green stated that the School would be opening on August 17. In response to a question from Mr. Shuemaker, Mr. Stack stated that he had eaten the food from Preferred Meals and that while it is not gourmet quality, it is acceptable. In response to a question from Ms. Barnes about the failure of the current lunch vendor to meet the compliance requirements, Mr. Stack stated that the Cambridge personnel in charge of overseeing the school lunch programs for all of their schools had to deal repeatedly with issues involving the Clark food vendor.

The Board agreed to a three month extension of the Wall2Wall contract. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

**16-58 RESOLVED, that the Board of Directors authorizes its Board President to negotiate and sign a three month extension to the existing contract with Wall2Wall.**

In response to questions about the rate charged by Preferred compared to the current vendor, Mr. Stack responded that the rate charged might be slightly higher than the current vendor, but would be less than the reimbursement amount. Preferred provides the food service for the other Cambridge operated elementary schools in Ohio so Cambridge is familiar with the company. It does not provide any food to the dropout

recovery schools. Thereafter, upon a motion duly made by Ms. Goetsche and seconded by Ms. Barnes, the Board of Directors passed the following resolution with Mr. McIntosh voting no:

**16-59 RESOLVED, that the Board of Directors authorizes its Board President, Rodney Hale to negotiate and sign the contract with Preferred Meals for the provision of food service at the School for the 2016-2017 school year, subject to review by the Finance Committee and after consulting with legal counsel.**

Thereafter, the meeting was adjourned.

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Deborah Dorsey, Secretary  
Clark Preparatory Academy